

**This is a translation for illustrative purposes only and is not binding.
Please refer to the original call for applications.**

Rector's Resolution of 27 February 2026 calling for the regulatory bases of the "Third Places Research" mobility grants of the University of A Coruña within the framework of the EMERGE project and proceeding with its call for the 2025/26 academic year

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PREAMBLE

The EMERGE (Empowering the Margins of Europe through Regional and Global Engagement) alliance brings together nine European universities committed to better serving our territories and communities, by building a network of equal partners, deeply rooted in our regions and able to propose alternative models of development and representation in society.

Within the framework of this alliance, the University of A Coruña (UDC) establishes the call for mobility grants "Third Places Research" for the 2025/26 academic year. These grants are designed to fulfill the mission of social and territorial participation that characterizes the EMERGE alliance. The "Third Places Research" grants allow senior research staff from any EMERGE university to interact with research staff and local communities, and to participate in research activities with new communities or participatory research formats, called "Third Places": research centers, laboratories, technology platforms, *innocampuses*, *fablabs*, *living labs*, *coworking spaces* , etc.

Chapter I. General Provisions

Article 1. Object

The purpose of this call is to finance the realization of research stays of research staff of the UDC with recognized research experience in research institutions belonging to the territories and communities of the partner institutions of EMERGE.

Article 2. Duration and Maximum Number of Stays

1. Stays with physical mobility will have a minimum duration of 25 days and a maximum of 35, not including travel days. Mobilities must be carried out between 15/04/2026 and 31/12/2026.
2. It will be financed up to a maximum of six stays. The financing of the stay will be conditional on the acceptance of the applicant in the destination institution.
3. For duly justified exceptional circumstances, stays may be divided into two mobility periods, provided that each of these periods has a minimum duration of 10 working days, not including travel days.

Article 3. Financing

1. This mobility program will be financed with funds from the Xunta de Galicia under the budget application 0599230178-541A-64000 for an amount of 18,000 euros (3,000 euros per aid).
2. This amount may be increased in case of availability or budgetary incorporation.

Article 4. Requirements of Applicants

1. Persons who meet the following requirements may apply for these aids:
 - a) Receive the salaries charged to Chapters I or VI of the UDC budgets.
 - b) To have obtained the title of Doctor.
 - c) Be active during the period of your stay.
 - d) Have a commitment to host the target research group, institution or *third place* , included in the list of [EMERGE Third Places](#).
 2. The requirements set out in the previous point must be met both at the time of applying for mobility and at the time of the stay at the destination institution.
- It will be the responsibility of the applicant to inform of any modification in his/her employment relationship with the University before the start of the mobility.

Article 5. Destination centers

1. The destination centres must be research groups, institutions or *Third Places* listed in the following EMERGE [Third Places list](#).
2. The available destinations are continuously updated and can be consulted at this link [EMERGE Third Places](#).
3. The destination centres will assign a person in charge to each beneficiary of the aid, who will accompany the transfer work of the researcher to the *Third Place*.

CHAPTER II. Application and Selection Procedure

Article 6. Submission of Applications and Deadlines

1. Applications must be submitted through the Electronic Office of the UDC, addressed to the Office of International Relations.
2. This call will remain open, for the submission of applications, from the day after its publication on the Official Electronic Board (TEO) of the UDC until 23:59h (CET) of 31/03/2026.

Article 7. Documentation

1. The following documentation must be attached to the application:
 - a) Contact details and abbreviated CV (maximum of two pages), numbering each merit, in free format.
 - b) Document of evidence of the merits presented. Sufficient evidence of each merit must be submitted, in a separate file, numbering each merit in correspondence with the CV numbering. Evidence of having obtained the title of doctor must be included.
 - c) Summary of the research to be carried out in the host institution and expected dates of mobility (maximum of two pages).
 - d) Document from the host institution or *Third Place* reflecting the commitment to host the researcher, with an indication of the period in which the stay will take place.

Article 8. Selection criteria

1. The selection committee will evaluate the applications according to the fulfillment of the following criteria:
 - a) Academic and scientific merits of the applicant, and accredited knowledge of English or the language of the destination.
 - b) Quality, feasibility and coherence of the research proposal presented.
 - c) Adequacy of the proposal to the objectives of the "Third Places Research" grants expressed in this document.
 - d) Alignment with the [values and principles of the EMERGE alliance](#) and with the objectives of WP6.
 - e) Link of the researcher to an EMERGE group that has links with industry, or with the initiative of the *EMERGE Industrial Doctorates*.
2. In the event that there are more applications than places available, priority will be given to applicants who commit to a longer stay.

Article 9. Selection Committee

The committee in charge of selecting and distributing the scholarships will be made up of the following people:

- Jerónimo Puertas Agudo, Vice-Rector for Research and Transfer, or the person to whom he delegates.
- Moisés Canle López, Vice-Rector for Degrees and Internationalization, or the person to whom he delegates.
- Pablo Rodríguez-Vellando, head of WP6 of the EMERGE alliance.

– Marceliano Rodríguez Rodríguez, local coordinator of the EMERGE alliance in the UDC.

Article 10. Adjudication

1. The selection committee will draw up a provisional award proposal that will be published at the following [link](#) and communicated to the institutional email of the awardees on 10 April 2026. Against this proposal, a period of five working days will be opened, which will begin to count the day after its publication, to present allegations or amend the requests, through the [Electronic Register of the UDC](#) (addressed to the Office of International Relations).

2. Once the selection committee resolves the allegations, the person in charge of the Vice-Rectorate with competences in research and transfer will dictate and publish the final award resolution at the following [link](#).

A contentious-administrative appeal may be lodged against this resolution, which will put an end to the administrative procedure, within two months, in accordance with Article 46 of Law 29/1998, of 13 July, regulating the contentious-administrative jurisdiction (LXCA). An optional appeal may also be submitted to the Rector within one month, in accordance with the provisions of Articles 123 and 124 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations (LPACAP). Both deadlines will start counting from the day after their publication in the TEO.

CHAPTER III. Acceptance, Payment and Reimbursement of Scholarships

Article 11. Acceptance of Scholarships

After receiving the notification of the grant of the grant by email, the candidates must formalize their acceptance or renunciation within five calendar days, responding to the grant email that they will receive in their institutional email account.

Article 12. Payment of scholarships

1. Once the acceptance of the mobility has been formalized, and before its start, the beneficiaries must sign a financial agreement with the UDC, which will be sent by the EMERGE office by email.

2. The payment of the entire grant granted will be made by bank transfer within a maximum period of 30 days from the signing of the financial agreement.

Article 13. Reimbursement of scholarships

1. The amount received must be refunded in whole or in part in the following cases:

- a) If the beneficiary ceases to receive the remuneration charged to Chapters I or VI of the UDC budgets.
- b) If the mobility or the obligations provided for in this call are not fulfilled, in whole or in part.

CHAPTER IV. Purpose and amount of the scholarships

Article 14. Purpose

1. The scholarships aim to contribute to covering part of the costs of travel, accommodation and maintenance during mobility.
2. At the end of their stay, the beneficiaries will receive a certificate of being a beneficiary of a "Third Places Research" grant.

Article 15. Amount of Scholarships

An amount of 3,000 euros is established for each of the six scholarships called under this call.

Chapter V. Obligations of the Beneficiaries

Article 16. Obligations before mobility

The beneficiaries of a mobility place must, before the start of the stay, comply with the following obligations:

- a) Provide a copy of the health insurance contracted or the European Health Insurance Card, valid and with sufficient coverage during the mobility period.
- b) Sign the financial agreement sent by the EMERGE office.
- c) In the event of renunciation or modification of the dates of mobility, communicate this circumstance to the EMERGE office before the start of the stay.
- d) Carry out any other procedure required by the UDC, its departments and faculties, or by the destination institution.

Article 17. Obligations during mobility

During the development of the stay, the beneficiaries will be obliged to immediately notify the EMERGE office of any force majeure situation that could affect the development of the stay.

Article 18. Obligations after the end of mobility

1. Within a maximum period of 10 calendar days from the end of the stay, the beneficiary must send the following documentation by email to administration.emerge@udc.gal :

- a) The original justification for the journey, which may include: boarding passes, train tickets, motorway receipts, proof of fuel or electricity supply, mileage, etc., or a declaration responsible for how you made the journeys, together with the justification of the means of transport used to the destination city.
- b) The original certificate of stay, signed by the host entity or institution, according to the model in Annex I. This document must indicate precisely the dates and effective days of stay.
- c) A final report of the experience following the model of Annex II, written entirely in English.
- d) A responsible declaration in which he undertakes to include the EMERGE alliance and the Xunta de Galicia in the thanks for the publications and communications derived from the stay, as well as to disseminate his stay and the help of the EMERGE alliance and the Xunta de Galicia on their social networks.

CHAPTER VI. Non-compliance

Article 19. Non-compliance

Failure by the beneficiary to comply with any of the obligations established in these regulatory bases may entail:

- a) Loss of the right to the aid granted, in whole or in part.
- (b) The obligation to reimburse the amounts already received, in accordance with the provisions of Article 13.
- c) The exclusion of the beneficiary in future calls of the EMERGE alliance.

CHAPTER VII. Data protection

Article 20. Data protection

1. In compliance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (RXPDP), and Article 11 of Organic Law 3/2018, of 5 December, on the protection of personal data and guarantee of digital rights (LOPD), We inform you that the data provided when participating in this call will be processed under the

responsibility of the UDC, with these contact details: Calle da Mestranza 9, 15001 A Coruña, tel.: 881 011 161, email: rpd@udc.gal.

2. The purpose of the processing of these personal data is the management of the call. All persons who come into contact with them for the aforementioned purpose will comply with the duty of confidentiality established in article 5 of the LOPD. The data will be processed for the time necessary to comply with said purpose, without prejudice to its conservation in relation to the possible requirement of legal responsibilities.

3. The interested party expressly consents to said treatment for the purposes of fulfilling the purpose described. You will have the right to withdraw your consent at any time, without retroactive effects, unless the processing of the data is justified with any of the other bases of legitimacy contained in article 6 of the RXPD.

Likewise, you will have the right to request from the person responsible for the treatment, at any time, the access, rectification or deletion of your personal data and the limitation of its treatment. You will also have the right to oppose said treatment, as well as to request, except in cases of public interest and / or exercise of public power, the portability of your data.

Such rights may be exercised through the form for the exercise of rights regarding the protection of personal data available at the Electronic Office of the UDC (section "Other procedures") or by request sent either to the General Secretariat, Rectorate of the University of A Coruña, Calle de la Mestranza 9, 15001 A Coruña (by post or through the registers of the UDC); or to the e-mail rpd@udc.gal, with the reference "Data Protection". You will also have the right to file a complaint with the Spanish Data Protection Agency (AEPD).

The First Additional Provision. Responsibility

The UDC will not be responsible for any expenses that the beneficiary may have incurred before the mobility, without having been officially registered and accepted by the destination institution.

Second additional provision. Information

Interested parties can find out more about this call here:

Office of EMERGE. Student House, Elviña Campus.

administration.emerge@udc.gal

The First Final Provision. Authorization

The selection committee is empowered to interpret and resolve any doubts that may arise in the application of this call.

The Second Final Provision. Resources

This resolution may be appealed by means of an appeal to the rector of the UDC within one month, which will count from the day following its publication in the TEO, in accordance with the provisions of articles 123 and 124 of the LPACAP; or directly through a contentious-administrative appeal, within two months, before the competent court, in accordance with Article 46 of the LXCA.

Final Third Provision. Publication and entry into force

This rector's resolution will enter into force the day after its publication in the TEO of the UDC.

The Rector

PD (RR 10/07/2024)

The Vice-Rector for Research and Transfer

APPENDICES

Annex I. Certificate of Stay

Annex II. Final Report of the Experience

Annex I. Certificate of Stay

Name of the host institution:

It is hereby certified that

Mr. / Ms.

(student's name)

from the UNIVERSITY OF A CORUÑA
(name of the home institution)

has participated in a physical research visit under the EMERGE 'Third Places
Research' mobilities initiative

in the department of

from _____ to _____
(day) (month)(year) (day) (month)(year)
(Stay start date) (in person at host) (Stay end date) (in person at host)

Date* : _____

(Stamp and Signature)

Name of the signatory:

Title:

To be returned to:
University of A Coruña
EMERGE Office
Student House - Elviña Campus - E-15071 A Coruña
administration.emerge@udc.gal

Deadline: at the end of the mobility period

*** Date cannot be prior to the date of the end of the mobility period**

Definitions:

(In person) Face to Face mobility: the participant **travels and resides in the host country** for the entire planned period of the mobility granted and follows the activity at the host institution in a **face-to-face or blended learning** / teaching format

Interruption of academic activities during in person mobility period: Interruption of the physical mobility in the middle of the planned In person mobility period for any justified reason other than the official holiday period stated in the academic calendar of the host university.

Annex II. Final Experience Report

<p>Overall objectives of the mobility:</p>
<p>Added value of the mobility and overall satisfaction:</p>
<p>Activities carried out:</p>
<p>Outcomes and impact (e.g. on the professional development of the staff member and on both institutions):</p>