**Information on the protection of personal data for students of external internships from the University of Coruña**

**Responsible party**

The personal data collected in the documents involved in the management of external internships, both curricular and extracurricular, will be the responsibility of the University of Coruña (UDC), whose contact for this purpose is indicated below:

University of Coruña

General Secretary,

Maestranza Street 9

15001 A Coruña

Tel. 981 167 000

E-mail: rpd@udc.gal

**Purpose**

The main purpose of the processing of such data is the administrative and academic management of the curricular or extracurricular internships of the internship program in which it participates. Such data may also be used to do surveys and statistics aimed at improving the management of the UDC, as well as for the analysis of employability with a view to the future employment of students.

**Legitimation**

a) In the case of curricular internships:

Art. 6.1.e) and c) of the General Data Protection Regulation: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller; and processing is necessary for compliance with a legal obligation to which the controller is subject (Organic Law 6/2001, of December 21, of universities, and Royal Decree 1393/2007, of October 29, which establishes the organization of official university education).

b) In the case of extracurricular internships:

Art. 6.1.a) of the General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Art. 6.1.b) of the General Data Protection Regulation, if the internships are remunerated and bank data is requested: processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

**Recipients**

The transfer of personal data to the organisation in which the student will realize the external internships is stipulated for the sole purpose of fulfilling the corresponding processing.

If they are paid internships, and only if it is UDC that makes the payment[[1]](#footnote-1), the beneficiary students will be required to provide their bank account number. This information will not be transferred to third parties and will only be used to manage the payment of the remuneration of the internships.

**Rights**

The persons concerned will have the right to request access, rectification or deletion of their personal data, as well as the limitation of the processing, at any time.

In the case that the base of the legitimation is the consent of the person concerned, they will have the right to revoke it at any time. They will also have the right to object to the aforementioned process, as well as request, except in cases of public interest or exercise of public power, the portability of their personal data. Likewise, they will have the right not to be subject to automated individual decisions, including profiling.

These rights may be exercised in any of the following ways:

a) With priority, through the form to exercise their rights regarding personal data protection, that can be covered through UDC Electronic Registry Office, in the section of Other procedures.

b) Through a written request addressed to the person responsible for the data processing, sent to the postal address or to the email address indicated at the beginning of this document. The student can also submit this application through the telematics register of UDC Electronic Registry Office or in person at any UDC Registry Offices.

c) Through a written request addressed to the Data Protection delegate of the UDC, sent to the same postal address indicated above or to the following email address dpd@udc.gal. It may also be submitted through the telematics register or in person at any UDC Registry Offices.

Likewise, interested persons will have the right to file a complaint with the Spanish Agency for Data Protection (AEPD).

A Coruña, ...... .................... 20 ......

Signed.:

(Beneficiary student´s name)

1. Financed by an external entity to promote external university internships [↑](#footnote-ref-1)